

# **McDade PTI -- General Meeting Minutes**

## **McDade Middle School -- Tuesday, September 12, 2017**

**Total in Attendance:** 13

Meeting was called to order at 6:07 p.m. by President Nicki Carpenter.

Nicki welcomed all of the new faces to the meeting and made introductions. Also, any needed materials to be printed for future meetings can be sent to Kaci Roberts, the High School receptionist.

**Previous Meeting Minutes** from the May, July and August meetings were summarized by Jeanette Williams. A motion to approve as written was made by Nicki Carpenter, seconded by Stacy Mauck, and vote carried.

**Treasurer's Report** was shared by Stacy Mauck. Line items from the budget were discussed. Jeanette Williams will follow up on getting the memorial markers for the trees planted last spring ordered. There was discussion concerning replacing one tree that did not survive the summer, as well as replacing another memorial tree that did not survive (Noele Madewell's maple) and the possibility of relocating that tree. A budget of \$500.00 was set to complete these two projects, with the suggestion of seeking donations for replacement trees. Tree replacements will not be purchased until mid-winter, after the first fundraiser. A motion was made by Jeanette Williams to accept the report as summarized and amended, seconded by Christi Maness, and vote carried.

### **Committee Reports:**

**Communication:** Josh Williams has updated the PTI website found at [mcdadebulldogs.wordpress.com](http://mcdadebulldogs.wordpress.com). He will contact Mr. Spurlin to make sure that a link is made on the district webpage. The 2016-2017 minutes in English have all been posted on the page. Mayra Molina has volunteered to translate meeting minutes into Spanish for posting to the website. BoxTops links and information has been updated, with links to the BoxTops website included for parent use for information and coupon access. A photo of current officers needs to be added, as well as photos of membership/meetings and calendar dates for meetings and events. An 'events' tab will be added for t-shirt sales and coming fundraiser information. Josh will look into adding a PayPal donation link onto the webpage. Also, he volunteered to be the PTI flyer designer, with flyers being printed at school. A suggestion was made that yard signs be acquired to be used to advertise upcoming events/meetings, particularly in the drop-off and pick-up line areas. If PTI can get the signs to Grant Hennig, he can put them in place for us, as needed.

**BoxTops:** The last collection payment of \$430.50 has arrived for the purchase of books for the school library. Flyers will be sent out advertizing BoxTops collection.

**Mini-Grants:** The deadline for mini-grant application submission is May 1, 2018.

**Bylaws:** Tabled until later date. The bylaws have been located and will be shared via Google Docs.

**Fundraising:** Two fundraisers are allowed per year that directly involve student participation, such as catalog sales. Any fundraisers beyond that are run by parents or teachers has no limit, such as dances and festivals. With that in mind, McDade PTI will pursue several different fundraising activities throughout this school year. The "Santa Breakfast has been tabled until the November meeting. The Fall Festival has been tabled until the 2018-2019 school year, with planning sessions to begin during the summer months. The family style dance has been tentatively scheduled for around Valentines Day. More planning will occur at a future meeting. "Spirit Night" at local area restaurants was discussed as a new avenue of revenue, where PTI members work on a designated day/time and a percentage of the profits are gifted to the organization. The committee will look into more information. Corina Nuby has been in contact with a company in Waco that provides discount cards for area restaurants, etc. He makes contact with the businesses involved and provides the cards to us at a cost of \$5.00 each, which we would then sell for \$10.00 each. More information is needed on this, such as minimum number of cards he would be willing to produce. Rather than compete with the cards already sold in the area from Elgin and Bastrop students, we have set a target of spring for this fundraiser to occur with discounts aimed at summer activities. It was chosen to go forward with the silent auction at the Winter/Christmas Program. Each grade level will be assigned a theme and will ask parents to donate items in that theme to put together a gift basket to be auctioned off at the reception following the program. For High School participants, an auction of baskets from their grade levels will occur the night of the Winter Concert, if it is different from the Elementary. The committee made a list of themes and will assign one per grade level (with PreK3 and PreK4 working as one). A motion was made by Jeanette Williams to go forward with a fall fundraiser via catalog sales with a company to be chosen by the fundraising committee, seconded by Mayra Molina, and vote carried.

### **Unfinished/Old Business:**

**Mission:** Tabled for a later meeting.

**AED:** The purchase of an additional unit has been tabled until after fundraisers have occurred. PTI will be making some purchases of replacement pads and batteries for items that have expired. There are currently four units on the various parts of the school campus and all will be brought up to code. A request was made of photos of one

of the units to be posted on the PTI webpage to show the public some of the goals we fulfill in support of the district.

**Meet the Teacher Night meal:** There was concern that too much food was purchased, but leftover sandwiches were eaten later in the evening by male staff and members reported that many teachers never made it over to eat. It was suggested that next year, food be available earlier, such as lunch, and left for teachers to grab something as they had time, as Meet the Teacher Night preparations are often very busy and stressful.

**Teacher Fridge:** Elgin's First National Bank donated the funds for a mini-fridge for the Elementary workroom/lounge. A 'Bulldog' thank you card will be available at the next meeting for membership signatures.

**"BOOHOO Breakfast":** Donuts or pastries and juice were purchased by PTI for this event. Due to the late start of the school year and the delayed start to the first day, parents were not adequately notified/invited and a low turn-out occurred. The breakfast items were then delivered to teachers and staff by PTI volunteers, where they were greatly appreciated!

**IRS:** IRS-990N was filed for the 2017-2018 school year on September 1 by Nicki Carpenter to continue the PTI tax exempt status.

**Providing Lunches for Testing Dates:** tabled.

**National Night Out:** It was decided to combine with the Homecoming activities on Monday, October 9, to replace the ice cream social we had last year. Also, this activity will be in lieu of the regular October meeting that would have been scheduled for October 10. Nicki Carpenter will look into hiring a face painter, make contact with the Sheriff's Department, etc. to add to this event.

**New Business:**

**Announcements:**

**Next Meeting:** The next meeting is scheduled for Tuesday, November 9, 2017, at 6:00 p.m.

**Meeting was Adjourned** at 7:38 p.m. by President Nicki Carpenter.

# Agenda

## McDade PTI

**Meeting Date: Tuesday, September 12, 2017**

**Meeting Location: McDade Middle School**

1. Call to order

Welcome any new members.

2. Previous Meeting Minutes - review minutes from May, July and August meetings

3. Treasurer's Report

4. Committee Reports:

- a. Communication
- b. BoxTops
- c. Mini-Grants
- d. Bylaws
- e. Fundraising

5. Unfinished/Old Business:

- a. Mission
- b. AED
- c. Meet the Teacher Night meal
- d. Teacher Fridge
- e. "BOOHOO Breakfast"
- f. IRS
- g. Providing Lunches for Testing Dates
- h. National Night Out

New Business:

Announcements:

Adjournment/Next Meeting Date