

# McDade PTI -- General Meeting Minutes

## McDade Middle School -- Tuesday, August 8, 2017

**Total in Attendance:** 8

Meeting was called to order at 6:03 p.m. by President Nicki Carpenter.

**Previous Meeting Minutes** from the July meeting were summarized by Jeanette Williams. A motion to approve as written was made by Nicki Carpenter, seconded by Stacy Mauck, and vote carried.

**Treasurer's Report** was shared by Stacy Mauck. A motion was made by Ilona Kanak to accept the report as summarized, seconded by Christi Maness, and vote carried.

It was decided to table the purchase of an additional AED until the 2017-2018 school year.

### **Committee Reports:**

**Communication:** Dues for membership can be discussed. PTI dates have been put on the district calendar.

**BoxTops:** The last collection payment is pending but will garner \$430.50 for the purchase of books for the school library. The location or replacement of this check will be looked into. The Leadership group discussed having the top student collector of BoxTops in each grade get rewarded each six weeks. It was suggested that PTI have a bulletin board to be used for advertisement and acknowledgement of top collectors. Plus, it was suggested that we post on Facebook. Thursday folders can include flyers, as well as suggestions for parent involvement.

**Mini-Grants:** There was discussion about adding the Secondary teachers back under the PTI umbrella and including them in the mini-grant opportunity. Also discussed was the amount to grant each teacher. It was decided to add all district teachers and to keep the amount at \$100.00. Stacy Mauck has access to the grant application form used last year and will update it.

**Bylaws:** Tabled until later date.

**Fundraising:** Silent auctions were discussed, with each grade level preparing baskets, maybe prepared for Christmas program. Also, a Fall Festival was discussed. PTI will have to ask administration for rules on fundraising. Catalog sales will be researched. A family style dance was discussed as a possibility for the spring. Corina Nuby and Michelle Breehl will head up a committee and new teachers will be informed about Fall Fest.

## **Unfinished/Old Business:**

**Mission:** Tabled for a later meeting.

## **New Business:**

**Teacher Appreciation Week:** A motion was made by Ilona Kanak to change 'teacher appreciation' to 'staff appreciation', seconded by Jeanette Williams, and vote carried.

**Meet the Teacher Night meal:** MTN is scheduled for August 24. PTI needs to plan on feeding approximately 35 staff members, 2 trays of sandwiches in 2 styles selected, plus a cookie tray, along with chips and drinks. Leftover chips and drinks can be sold at MTN. Stacy Mauck will purchase at her discretion and any remaining can be stored in Mrs. Williams' closet.

**Teacher Fridge:** There was discussion to purchase a mini-fridge for the Elementary Teachers' Lounge/Workroom for cold drinks.

**"BOOHOO Breakfast":** Donuts or pastries and juice will be purchased by PTI for this event. Coffee donations will be sought. Planners for this will communicate on Remind.

**IRS:** IRS-N5990 has been filed for last year. On September 1 Nicki Carpenter will have to file again for the new school year to continue our tax exempt status.

**Meeting Place:** PTI meetings will continue in Ms. Plumley's classroom in the Middle School Building.

**Providing Lunches for Testing Dates:** tabled.

**PTI T-Shirts:** It was discussed whether PTI will purchase active member t-shirts or if members will purchase their own. It was decided to purchase our own.

**Gift Card:** We have a gift card from MixedBag.com that can be raffled off.

## **Announcements:**

**Next Meeting:** The next meeting is scheduled for Tuesday, September 12, 2017, at 6:00 p.m.

**Meeting was Adjourned** at 7:25 p.m. by President Nicki Carpenter.